

# **ACADEMIC BANK OF CREDITS**

#### Ministry of Education, Government of India



# Student Registration and Credit Transfer under ABC

# User Manual

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Version: 1.1





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#### Overview

Government of India, Under National Education Policy-2020, intends to enable students across the nation with the "Academic Bank of Credits" (ABC) system for fulfilling their thirst for knowledge by providing academic flexibility to pick and modify their educational paths, link diverse disciplines, and; assist them in acquiring the proper foundations and building blocks for their ambitions.

The "Academic Bank of Credits" (ABC) is an educational digital platform created to facilitate students' seamless mobility between or within degree-granting Higher Education Institutions (HEIs) through a formal system of credit recognition, credit accumulation, credit transfers, and credit redemption in order to promote distributed and flexible teaching and learning. The ABC platform will provide students with the opportunity to register for a unique ABC ID, an interactive dashboard to see their credit accumulation, and options to begin a choice-based credit transfer mechanism. In addition, the student self-registration module will enable accurate identification of candidates who want to check and transfer their credits depending on their needs.

The ABC platform allows for the development of numerous roles, such as creation of student and academic accounts, to arrange credit accumulation and exchange at various levels. The main objective of this documentation is to provide students and academic institutions with step-by-step instructions and to acquaint them with the registration procedure and all the functions of ABC application.





The following features will be available for the students in the ABC application:

- Registration for a unique ABC ID (which can be shared between Academic Institutions for any course)
- Viewing of total credit accumulated under one window
- Selection of multiple credits of convenience for transfer or redemption
- Viewing of the Transfer request status
- Reinitiating credit transfer at their conveyance.

#### Workflow



#### Registration

• Students can register by logging in at <u>www.abc.digilocker.gov.in</u>

1.



#### ACADEMIC BANK OF CREDITS

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- Click on My Account  $\rightarrow$  Login as Student
- Click on "Sign up with DigiLocker"  $\rightarrow$  Enter valid mobile number  $\rightarrow$  An OTP is sent at • the phone number via SMS  $\rightarrow$  Enter the OTP and click on "Continue" button  $\rightarrow$  Enter Security PIN set created during Sign Up and click "Submit" Button

Join ABC	6	DigiLocker Document Wallet to Empower Citizens	DigiLocker Document Wallet to Empower Citizens
Start your transformation journey now! Start your transformation journey now! Sign up with DigiLocker Aready have an account? Sign in We use basic information from your DigiLocker account to identify you and allow access to ASC platform	-	Sign in to your account Mobile / Aadhaar / Username Sign in with OTP Don't have DigiLocker account? Sign up	 Sign in to your account Mobile / Aadhaar / Username 9791949440 Enter OTP 1 DigLocker has sent a One-Time Password (OTP) to your mobile. Please enter the OTP. Did not receive OTP? Resend Continue Don't have DigLocker account? Sign up





• You will be prompted with ABC student account creation window

2.

#### Student Dashboard

 Click on the "Go to Dashboard" button → ABC will try to fetch any ABC ID linked Credit data (but for the new user it generally shows a "No, Credits added yet" window.

Ministry of Education	C BANK OF CREDITS n, Government of India	C → Log out
	Hello Simran Singh !	ACADEMIC BANK OF CREDITS
4,5	<b>O</b> Total Academic Credit	2 0 4 2 - 1 2 2 0 - 5 4 5 7 SIMRAN SINGH
		×
	No, credits	added yet
	Please provide your ABC ID to the Academic	Institutions for reflection of your credits here.

• Student must provide this ABC ID to the corresponding academic institutions where they are pursuing/completed their courses from, in order to enable the academic institutions to upload credits against student's ABC ID on DigiLocker - National Academic Depository.



•Once an academic record along with the credit score is uploaded by the academic institutions, the credit score will be reflected in the student's ABC account automatically as shown in the following window.

Ministry of Education, Government of India	REDITS				¢	→] Log out
Hello	Simran Singh	!			ACADEMIC BANK OF CREDIT	
178 178	8 Total Academic Credit sfer Credits				- Your ACCO. 2 0 4 2 - 1 2 2 0 - 5 SIMRAN SINGH Model and a constraints (1011 Particle and a constraints)	4 5 7
Credit Accumulation				Credit Histo	rv	view all
create Accumulation					,	
Academic Institution	Batch	Course	Credit	Date	Academic Institution	Credit
Academic Institution	Batch 2015-2019	Course	<b>Credit</b> 94 د <sup>×</sup>	Date 13/04/2020	Academic Institution University of Delhi	Credit 08
Academic Institution University of Delhi IGNOU	Batch 2015-2019 2018-2022	Course BBA MBA	<b>Credit</b> 94 د <sup>א</sup> 94 ع <sup>א</sup>	Date 13/04/2020 04/01/2019	Academic Institution University of Delhi University of Delhi	Credit 08 12
Academic Institution Academic Institution University of Delhi IGNOU USE DUBLE	Batch 2015-2019 2018-2022	Course BBA MBA	<b>Credit</b> 94 $e^{\pi}$ 94 $e^{\pi}$	Date 13/04/2020 04/01/2019 20/06/2018	Academic Institution University of Delhi University of Delhi IGNOU	Credit 08 12 36
Academic Institution Academic Institution University of Delhi IGNOU IT Delhi	Batch 2015-2019 2018-2022 2018-2022	Course BBA MBA MBA	Сredit 94 с <sup>л</sup> 94 ч <sup>л</sup> 94 ч <sup>л</sup>	Date 13/04/2020 04/01/2019 20/06/2018 25/05/2017	Academic Institution University of Delhi University of Delhi IGNOU IGNOU	Credit 08 12 36 08
Academic Institution University of Delhi IGNOU IIT Delhi	Batch 2015-2019 2018-2022 2018-2022	Course BBA MBA MBA	Credit 94 e <sup>n</sup> 94 a <sup>n</sup> 94 a <sup>n</sup>	Date 13/04/2020 04/01/2019 20/06/2018 25/05/2017 11/05/2016	Academic Institution University of Delhi University of Delhi IGNOU IGNOU IIT Delhi	Credit 08 12 36 08 04

• Detailed Subject wise credit distribution can be viewed by pressing the expand button of the "Credit Accumulation" window

creat Accumulation for oniversity of	Delhi				ACADEMIC BANK OF CRI	DITS
94 Total Academic Credit for Univ	ersity of Deli	hi			Visit APC 61 2 0 4 2 - 1 2 2 0 SIMRAN SINGH With and a stand and an effective of the standard an	- 5 4 5 7
oject Credit Distribution					Credit History	
Subject	Course	Subject Code	Year	Credit	Date	Credit
Advance Physics	BBA	PH1L001	2015	06	13/04/2020	08
Introduction to Programing and Data Structures	BBA	CS1P001	2015	04	04/01/2019	12
Engineering Drawing and Graphics	BBA	CE1P001	2015	06	20/06/2018	36
					25/05/2017	08
Mathematics – I	MBA	MA1L001	2015	08	11/05/2016	04
Mathematics – I Introduction to Programing and Data Structures	MBA MBA	MA1L001 013PHY10	2015 2015	08	11/05/2016 06/08/2015	04



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# Student Credit Flow

• Students can initiate credit transfer process from their dashboard.

3.

• Click on "Transfer Credits" button appearing on the home screen

	Ministry of Education, Government of India	REDITS					¢	→] Log out	
	Hello S 178	Total Acader Credit	n ! nic				ACATEMIC BANK OF CREDIT TWO AND D 2 0 42 - 1 2 2 0 - 1 SIMMAN SINGI HILLING AND	:457 20	
	Credit Accumulation					Credit Hist	ory	view all	
	Academic Institution	Batch	Course	Credit		Date	Academic Institution	Credit	
	University of Delhi	2015-2019	BBA	94	κ <sup>3</sup>	13/04/2020	University of Delhi	08	
	IGNOU	2018-2022	MBA	94	ν <sup>η</sup>	04/01/2019	University of Delhi	12	
	IIT Delhi	2018-2022	MBA	94	<sup>μ<sup>β</sup></sup>	20/06/2018	IGNOU	36	
						11/05/2016	IGNOU IIT Delbi	08	
						06/08/2015	IIT Delhi	24	
ACADEMIC BANK OF	F CREDITS				Ø	ACADEMIC BA	ANK OF CREDITS		
← Transfer Credits						← Transfer Cred	O University Details	Credit S	election
Please read carefully before pr 1. Once credit transfer is initi	oceeding to transfer credit iated, it cannot be cancelled or modified	I.				Select University	r to transfer your Credit	Ť	
<ol> <li>You can transfer credits fro</li> <li>Once university approves</li> <li>Check the Track Transfer R</li> <li>Credit Transfer is subjected</li> </ol>	om multiple institutions through multipl your credits for transfer, those credits w equest section for updates on your tran d to the discretion of the universities wh	e requests. ill be freezed and ca sfer request. ere the credits has t	nnot be utilized fo o be transferred.	or other universi	ties/ courses.	Course Details	tails such as name, couse id, duration of t	he couse.	
I have read the instructio	ns carefully and fully understood the meaning of it					Stream Detail	me	*	
Cancel Proce	eed to Transfer					Cancel	Proceed to Credit Selection		

- Click on the checkbox ✓ to provide your consent to the terms and conditions the conditions (please read them carefully) → Proceed to Transfer
- Select "University to transfer your credit", "Course Details" and "Stream Detail" → Proceed to Credit Selection



anual				2	AC Min	istry of Education, (	Government of Ir
Ministry of	Education, Government of India					ु Э Log out	
← Transt	fer Credits <ul> <li>University [</li> </ul>	Details —	Credit Selection	Review Fo	orm		
Select	the subjects credit you wish to t	transfer					
	University	Course	Subject Name	Subject Code	Year	Credit	
	Jawaharlal Nehru University	BBA	Advance Physics	PH1L001	2015	06	
	Jawaharlal Nehru University	BBA	Introduction to Programing and Data Structures	CS1P001	2015	04	
	Jawaharlal Nebru University	BBA	Engineering Drawing and Graphics	CE1P001	2015	06	
	ourrand in the orient of one						
	IGNOU	BSc	Mathematics - I	MA1L001	2015	08	
	IGNOU	BSc BSc	Mathematics - I Introduction to Programing and Data Structures	MA1L001 013PHY10	2015 2015	08	
	IGNOU IGNOU IGNOU	BSc BSc BSc	Mathematics – I Introduction to Programing and Data Structures Introduction to Programing and Data Structures	MA1L001 013PHY10 013PHY10	2015 2015 2015	08 06 06	

Select 
 In the subject credits you wish to transfer by clicking on the checkboxes
 (multiple selection is possible) → Proceed to Transfer Credit

			<b>Beneficiary Institution</b>			
lame :	Simran Singl	1	University Name :	University of Delhi		
BC ID :	0154545644	5	Course Name :	BBA		
ate of Birth :	24/02/1998		Stream Detail :	Finance		
iender :	Female					
University		Course	Subject Name	Subject Code	Year	Credit
		Course				
Jawaharlal Ne	ehru University	BBA	Advance Physics	PH1L001	2015	06
Jawaharlal Ne Jawaharlal Ne	ehru University ehru University	BBA	Advance Physics Introduction to Programing and Data Structures	PH1L001 CS1P001	2015 2015	06 04

 Review the subject credits selected →click on the checkbox to agree the terms and conditions →Proceed for Credit Transfer



 a dialogue box will be prompted (please read it carefully before proceeding) → Click on the Request Tab (The request will be sent with a Transfer Request ID)

Request for Credit Transfer	<b>*</b>
Note: Once Credit Transfer Request is initiated,	Request Sent
the credits will be frozen for the selected	Your Transfer Request ID
those credits for other Institution transfer.	654866565
Cancel Request	Go to Portal

 Back on the Home screen, you will now see "Check Request Status" button → click to view the Transfer Request status (until processed, it will show status as "pending")

Hello	Simran Singh	!				ACADEMIC BANK OF CREDITS	
178 H - Tran	B Total Academ Credit sfer Credits	Check Re	equest Statu	s		Vol 40°.0° 2 0 4 2 - 1 2 2 0 - 5 SIMRAN SINGH We do not not not not not not not not not no	457
Credit Accumulation					Credit Histor	у	view all
Academic Institution	Batch	Course	Credit		Date	Academic Institution	Credit
University of Delhi	2015-2019	BBA	94	ĸ'n	13/04/2020	University of Delhi	08
IGNOU	2018-2022	MBA	94	κ <sup>n</sup>	04/01/2019	University of Delhi	12
IIT Delhi	2018-2022	MBA	94	<sub>к</sub> л	20/06/2018	IGNOU	36
					25/05/2017	IGNOU	08
					11/05/2016	III Delhi	04
					06/09/2015		

Details can be viewed by pressing the expand
 "Transfer Request Status" window



button appearing on the

Transfer ID	Date of Request	University Details	Course Applied for	Credits to Transfer	Status	Details
54214560	05-07-21	Jawaharlal Nehru University	BBA (Finance)	124	Pending	⊻ <sup>7</sup>
54214560	05-07-21	Jawaharlal Nehru University	BBA (Finance)	124	Approved Credit Transfered	к <sup>и</sup>

• Sample windows for the status: Pending, Approved and Rejected (for approval and rejection, your will get the academic institutions' comments/remarks)

	Status : Pending				Status : Rejected
Student Reason for transfer : Change of Programm University Comments : Status: Pending	ne.		Student Reason for transfer : University Comments :	Change of Pro	ogramme. d not valid for BBA (Finance) programme
Ministry of Education, Government of India	DITS				رج المع من المع
← Transfer Request ID #5421	14560			Status :	Approved
Transfer Request Details					
University Name : University	y of Delhi	Student Reason fo	r transfer : Change of Program	nme.	
Course Name : BBA		University Comme	nts : Credit Redeemed t	or Sem II - BBA (F	inance)
Stream Detail : Finance			programme		
Date of Application : 20/05/202	21				
Date of Acceptance : 26/05/202	21				
Credit Details					
Total credits requested for transfer :	50				
Awarded By	Course Subject Name		Subject Code	Year	Credit
Jawaharlal Nehru University	BBA Advance Physics		PH1L001	2015	06
Jawaharlal Nehru University	BBA Introduction to Pro	ograming and Data Struc	tures CS1P001	2015	04
Jawaharlal Nehru University	BBA Engineering Drawin	ng and Graphics	CE1P001	2015	06





#### Institution Credit Flow

- Only ABC Institutions can process transfer requests. Registration of an Academic Institution will be done via DigiLocker NAD system.
- Academic Institutions → Click on "Academic Bank of Credits"

4.



• All Credit Transfer Requests and their corresponding status will be shown on the dashboard

Q Search Credit Records	Credit Tran	sfer Request	s				
← Credit Transfer Requests	Some meta Data	Line					
	Search all the	Requests					
	Transfer ID	Date of Request	Student Details	Course Applied for	Credits to Transfer	Status	Detail
	54214560	05-07-21	Name: Simran Singh ABC ID: 012121654100 University: Jawaharlal Nehru University	MBA	124	New	××
	54214560	05-07-21	Name: Simran Singh ABC ID: 012121654100 University: Jawaharlal Nehru University	MBA	124	Approved	u <sup>n</sup>
	54214560	05-07-21	Name: Simran Singh ABC ID: 012121654100 University: Jawaharlal Nehru University	MBA	124	Rejected	×*
	54214560	05-07-21	Name: Simran Singh ABC ID: 012121654100 University: Jawaharlal Nehru University	MBA	124	Approved	×*.
	54214560	05-07-21	Name: Simran Singh ABC ID: 012121654100 University: Jawaharlal Nehru University	MBA	124	New	×*
Support / Help			< 1 3	4 5 6 7	29 >		



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dian Institute Of Technolog	gy, Bhilai					∽ go back	c to NAD	Resources
Credit Records ←	Transfer	ID : 5421456	0					
Transfer Requests Stude	ent Details							
Nam	e :	Simran Singh	Date of birth :	24/02/199	8			
ABC	ID :	01545456445	Gender :	Female				
Cour	se Details							
Cour	se Name :	MBA	Stream Details	: Finance				
Cred	it Details							
	Universi	ty	Subject		Subject Code	Year	Credit	
	Universi	<b>ty</b> rlal Nehru University	Subject Advance Physics		Subject Code PH1L001	<b>Year</b> 2015	Credit 06	
	Universi	t <b>y</b> rlal Nehru University rlal Nehru University	Subject Advance Physics Introduction to Programing and	Data Structures	Subject Code PH1L001 CS1P001	Year 2015 2015	<b>Credit</b> 06 04	
	Universi       Jawahan       Jawahan       Jawahan       Jawahan	ty rlal Nehru University rlal Nehru University rlal Nehru University	Subject Advance Physics Introduction to Programing and Engineering Drawing and Graphi	Data Structures	Subject Code PH1L001 CS1P001 CE1P001	Year           2015           2015           2015	Credit 06 04 06	
	<ul> <li>Universi</li> <li>Jawahai</li> <li>Jawahai</li> <li>Jawahai</li> <li>Jawahai</li> </ul>	ty Ital Nehru University Ital Nehru University Ital Nehru University	Subject Advance Physics Introduction to Programing and Engineering Drawing and Graphi Mathematics - I	Data Structures	Subject Code       PH1L001       CS1P001       CE1P001       MA1L001	Year           2015           2015           2015           2015           2015	Credit 06 04 06 08	

• Institution will either approve/reject the transfer request.

indian Institute Of Technology, Bhilai							∽ go back t	∽ go back to NAD		8
<ul> <li>∽ go back to NAD</li> <li>Q Search Credit Records</li> </ul>	← Transfe	r ID : 54214	1560							
→ Credit Transfer Requests	Student Details									
	Name :	Simran Singh	i	Date of birth :	24/02/1998					
	ABC ID :	0154545644	5	Gender :	Female					
	Course Details									
	Course Name :	MBA		Stream Details :	Finance					
	Credit Details									
	University		Subject			Subject Code	Year	Credit		
	Jawaharlal Ne	hru University	Advance Physics			PH1L001	2015	06		
	Jawaharlal Ne	hru University	Introduction to P	rograming and Data Str	uctures	CS1P001	2015	04		
	Jawaharlal Ne	hru University	Engineering Draw	ving and Graphics		CE1P001	2015	06		
	Jawaharlal Nehru University Jawaharlal Nehru University		Mathematics - I	Mathematics - I MA1L001 Introduction to Programing and Data Structures 013PHY10			2015	08		
			Introduction to P				2015	06		
	Jawaharlal Ne	hru University	Introduction to P	rograming and Data Str	uctures	013PHY10	2015	06		
Support / Help	Reject Trans	fer Request	Accept T	ransfer request						

• Academic Institutions will provide reason/remarks for acceptance/rejection.





## Search Credit Records

Academic Institutions can search for student credit records by using their ABC IDs. •

G	Indian Institute Of Te	echnology, Bhilai					↔ go back to NAD	Resources	8
	⊳ go back to NAD								
Q	Search Credit Records	Search Student Credit	Informatio	n					
⇒	Credit Transfer Requests	Institutions can search students i	information						
		Q Search by ABC ID							
				*					0
	Indian Institute Of Te	echnology, Bhilai					← go back to NAD	Resources	8
	କ go back to NAD								
Q	Search Credit Records	← ABC ID : 0120454	5475						
≠	Credit Transfer Requests	Student Details							
		Name : Simran Sin	gh						
		Date of Birth : 24/02/199	8						
		Gender : Female							
		Credit Accumulation							
		Academic Institution	Batch	Course	Credit				
		University of Delhi	2015-2019	BBA	94	E N			
		IGNOU	2018-2022	MBA	94	κ <sup>3</sup>			
		IIT Delhi	2018-2022	MBA	94	κ <sup>3</sup>			

